**PROGRESS - Promoting Green Deal Readiness in the Eastern Partnership Countries**

**MANDATORY APPLICATION FORM TO BE COMPLETED AND SUBMITTED WITH ALL COMPULSORY COMPLIANCE DOCUMENTS:**

RECC Armenia reserves the right to reject any proposal that does not meet all eligibility criteria of the project proposal submission requirements. Please ensure that the required documents listed in this form are submitted with all other tender documents.

**Section 1: Project Information**

|  |  |
| --- | --- |
| **Brief Project Title** |  |
| **Applicant Information** | |
| **Company/Organization Legal Name:** |  |
| **Legal Status of Organization:** |  |
| **Physical Address:** |  |
| **Contact Person:** |  |
| **Telephone Number:** |  |
| **Cell Phone:** |  |
| **E-mail address:** |  |
| **Website address:** |  |

**Project Location:**

|  |  |
| --- | --- |
| Specify geographic location |  |

**Duration of Project:**  
(maximum 24 months, results visible latest by November 2027)

|  |  |  |
| --- | --- | --- |
| **Start Date** | **End Date** | **Total Duration (months)** |
| dd/mm/yyyy | dd/mm/yyyy | xx |

**Section 2: Project Description and Scope**

|  |
| --- |
| *Provide a brief description clearly outlining the project’s objective, the main interventions proposed, expected outcomes, and significance to climate-oriented, resilient, and green economic development (3000 characters max)* |

**Section 3: Project Activities and Deliverables**

Clearly list and describe the activities and expected deliverables, linking them directly to objectives of the call (sustainability, climate action, agricultural and food industry, circular economy, digitalization).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activity No.** | **Activity Name** | **Description** | **Expected Deliverable(s)** | **Timeline (month/year)** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| ... |  |  |  |  |

**Section 4: Beneficiaries and Gender Inclusion**

Clearly specify the number and types of beneficiaries, including gender considerations:

|  |  |  |
| --- | --- | --- |
| **Beneficiary Type** | **Number** | **Description** |
| Direct Beneficiaries (Farmers) |  |  |
| Direct Beneficiaries (Businesses) |  |  |
| Indirect Beneficiaries |  |  |

Gender Mainstreaming

|  |
| --- |
| *Describe measures to involve women actively in the project, support women-led businesses, and ensure gender equality. (1000 characters max)* |

**Section 5: Project Replicability and Innovation**

|  |
| --- |
| *Describe clearly how the project can be replicated or scaled in similar contexts within Armenia, including examples. Highlight any innovative solutions or technologies introduced. (2000 characters max)* |

**Section 6: Government Interest and Policy Alignment**

|  |
| --- |
| *Briefly explain how the project aligns with existing governmental strategies, policies, and ongoing initiatives within Armenia. (1000 characters max)* |

**Section 7: Financial Information**

Provide a detailed and transparent budget (EUR and AMD), clearly specifying requested funds (EUR 5,000–25,000) and applicant co-financing (minimum 10%, cash or in-kind). *Please provide* ***Detailed Budget Breakdown*** *in Annex*

|  |  |  |  |
| --- | --- | --- | --- |
| **Cost Item** | **Requested Amount (EUR)** | **Co-financing Amount (EUR)** | **Total (EUR)** |
| Equipment\* |  |  |  |
| Capacity Building |  |  |  |
| Digital Solutions |  |  |  |
| Administrative Costs | N/A\*\* |  |  |
| Other (Specify, e.g. expert cost, travel) | N/A\*\* |  |  |
| **Total** |  |  |  |
| **Co-financing (%)** |  |  | ≥10% |

\*The Contractor must not use any remuneration obtained from PROGRESS in order to provide funds or other economic resources directly or indirectly to third parties that are included on a sanctions list issued by the United Nations and/or the EU.

\*\* Will be not covered by PROGRESS

**Section 8: Enabling Environment and Support Structures**

Describe clearly the supportive infrastructure, policies, or partnerships in place or necessary for successful project implementation.

|  |  |
| --- | --- |
| **Support Type** | **Description and Impact** |
| Infrastructure |  |
| Policy Alignment |  |
| Expert Partnerships |  |

**Section 9: Environmental and Climate Risk Management**

Use the "Environmental and Climate Evaluation Table” below to briefly state potential environmental and climate risks, proposed mitigation actions, and risk classification (Low, Moderate, High). PROGRESS will conduct an Environmental and Climate Assessment of the selected application.

|  |  |  |  |
| --- | --- | --- | --- |
| **Risk Area** | **Potential Risk** | **Mitigation Actions** | **Risk Class** (Low, Moderate, High) |
| e.g. Carbon Footprint |  |  |  |
| e.g. Water Resources |  |  |  |
| e.g. Emissions, pollution etc. |  |  |  |
|  |  |  |  |

**Section 10: Declaration and Signatures**

**Applicant Declaration:**  
I hereby declare that the information provided above is accurate and complete to the best of my knowledge. I understand that any misrepresentation may result in the rejection of this application.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name (Authorized Representative)** | **Position** | **Date** | **Signature** |
|  |  | (dd.mm.yyyy) |  |

**Attachments Required:**

**Submission Package**

Applicants must submit the following documents:

1. Application Form (Annex I)
2. Detailed Budget (Annex II)
3. Activity Plan / Workplan (Annex III)
4. Proof of Co-financing Commitment (Annex IV)
5. Registration Certificate of the Applicant
6. Optional: Supporting visuals, technical designs, or links

**Deadline and Contact**

Applications must be submitted by email to: [inforeccaucasus@gmail.com](mailto:inforeccaucasus@gmail.com)

**Deadline:** DD MM *2025*, 18:00 Yerevan time

*Applications submitted in hard copy or after the deadline will not be further considered.*

*Incomplete Applications submitted not be further considered.*